

Trading Account Modification Form

To,

SS Corporate Securities Ltd.
NDM-2, 3rd Floor,
Block-D, Netaji Shubash Place
Delhi-110034

Dear Sir,

Sub: Modification of my particulars in Trading Account

Ref: My /Our client code no. _____ PAN: _____

Please make necessary changes/additions/modification in my/ our captioned brokerage account as per details given below:-

1. Address Modification. (Necessary proof must be submitted)

	Permanent Address	Correspondence Address
Building Name		
Street/ Road		
Area		
Landmark (if any)		
City		
Pin Code		

2. Contact Details

Addition Modification

Telephone No	
Mobile No	
Email ID	

3. Bank Details. (Necessary proof must be submitted)

Addition Modification

Bank Details	
Branch	
Address	
A/c No	
A/c Type	Saving/ Current/ Cash Credit
MICR No	
IFSC CODE	
Mark as Default	Yes/ No

4. Demat Account Details. (Necessary Proof must be submitted)

Addition Modification

DP ID	
DP Name	
Client ID	
Mark As Default	Yes / No

We confirm the data as per your records are correct



(Signature of the Client / Authorised Signatories with stamp)

Name : _____

Date : _____

FOR OFFICE USE ONLY

Checked by: _____ **Dated:** _____

Document checklist for submission with account modification letter

Particulars

Documents for updating Address in Trading Account

1. In case of individual

- Photocopy of Voter ID Card
- Photocopy of Passport
- Photocopy of Driving License
- Photocopy of Rent Agreement
- Photocopy of Sale Agreement of House
- Photocopy of Telephone Bill/Electricity Bill (Should not be more than 2 months old)
- Employer Consent letter
- Mobile Bill (Should not be more than 2 months old)
- Photocopy of Bank Passbook or Bank Statement

2. In case of Non-Individual

- Photocopy of Utility Bills like Telephone bill, Electricity Bill
- Photocopy of "Form 18" in case of Corporate Body
- Photocopy of Bank Passbook or Bank Statement

Document for noting change in Bank Details

- Cancelled personalized Cheque Leaf
- Photocopy of Passbook
- Photocopy of Bank statement (Should not be more than 2 months old)

Documents for noting change in Demat Account:

- Photocopy of DP Master
- Photocopy of Current holding statement

Signature of the Client/Authorised Signatories with Stamp

Note:-

- 1) Submit any one of the acceptable proofs. Proofs should be self-attested.**
- 2) In case of Non-Individual, proofs should be signed by authorized signatories Authorised Signatories for HUF is karta, Partnership is Partners, Trust is Trustee Corporate Body- authorised directors**